

#### **4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)**

For the all-round development of the students, the facility of teaching and non-teaching processes is provided by the college. Quotations are invited by the college from the suppliers for the maintenance of science laboratories and for important equipments, after which those equipment's are purchased at the lowest rate after testing them. All the departments send their list of books to the library committee for purchase. Funds for books are allotted by the college to all the departments. The college has a central library. The departments also have a small library for post graduate students. From where the books are given to the students on the basis of time table and are taken back after a certain period. Various committees have been constituted for the efficient functioning of the college. The teachers and their assistants are in charge of these committees. The college has full time Electrician, Sweeper and Computer Operator. The college also buys furniture when required. The college management takes feedback from the Principal from time to time. Time Table allocation Committee is constituted every year. A website is also available for the students of the college to stay updated with all kinds of educational programs being promoted in the college, where links related to their courses are also made available to all the students. They get information about all the extracurricular activities of the college through the website. The Department of Physical Education in the college motivates students to participate in intercollegiate/university and state level sports competitions, students received various medals. In the Department of Physical Education, indoor games like: Badminton, carom, table tennis, chess etc. and outdoor games like: Volleyball, football, hockey and cricket etc. facilities are being availed continuously.